



## Vendor Agreement & Sponsorships

May 22-23, 2010  
Tukwila Community Center  
Tukwila, WA

*Titleist®*

*"Have a Blast of a Time!"*





*Titleist®*

*"Have a Blast of a Time!"*

Dear Vendor:

The International Specialty Club would like to invite you to participate in our upcoming May 22-23, 2010 show called "Titleist IV -- Have a Blast of a Time!" to be held at the Tukwila Community Center, in Tukwila, Washington.

We are offering a limited number of 10x10 vendor spaces for this show. To secure a vendor space, your reservation and payment must be received no later than **Friday, May 7, 2010**. You can reserve a vendor booth by mailing the enclosed Vendor Agreement, or online at [www.internationalspecialtyclub.org](http://www.internationalspecialtyclub.org)

Reservations will be taken on a first come, first served basis. Book early -- we have limited space available!

This show also offers some great opportunities to **promote your business** via printed advertising and sponsorships. This packet includes complete information about these opportunities; you can order advertising via the enclosed forms or via our website at [www.internationalspecialtyclub.org](http://www.internationalspecialtyclub.org)

If you're planning to join us for this show, we recommend that you **book your hotel room early!** We have a block of rooms set aside at the Days Inn Seattle South, in Tukwila – mention "Evergreen Cat Show".

We hope that you will consider participating in our show! If you have any questions, please don't hesitate to call or email.

Sincerely,

Elaine Hawksworth-Weitz  
Vendor Coordinator  
International Specialty Club  
PO Box 6065  
Edmonds, WA 98026

[elaine@smokeycoons.com](mailto:elaine@smokeycoons.com)

Cell: 206-920-9214 (no calls after 9 p.m. please)

# VENDOR INFORMATION SHEET

## SHOW LOCATION & TIME

Place: Tukwila Community Center, Tukwila, WA  
Dates: May 22-23, 2010  
Show Hours: 9:00am – 5:00pm Saturday & Sunday  
Setup: Friday, May 21, 2010 from 11:00am - 4:00pm

## ABOUT OUR VENDOR SPACES

- Vendor spaces are offered in 10x10 increments; we offer both single and double booth spaces. Booth space is available on a first come, first served basis.
- Limit of two (2) vendors to a single (10X10) or double (10X20) space. Both vendors must complete and sign the Vendor Agreement.
- This show hall is not draped. You will need to bring your own partitions and fixtures if desired.
- The vendor space rental fee does not include tables. You may bring up to two 8' tables per 10' x 10' booth. Or, if you purchase the Center's "table(s)," you will receive one (1) eight foot table.
- If you have any special booth space requirements, please indicate these under "Special Requirements" on the Vendor Agreement. If you need electricity, we will make every effort to find you a working outlet; however, we strongly suggest that you bring an extension cord.

## RESERVATION TERMS & DEADLINES

- To book a vendor booth, mail the enclosed Vendor Agreement with your payment to our Vendor Coordinator. You can also reserve and pay for your vendor booth online via our website at [www.internationalspecialtyclub.org](http://www.internationalspecialtyclub.org)
- To secure your booth reservation, your online or printed Vendor Agreement and your payment must reach us no later than **May 7, 2010**. All payments are nonrefundable. A fee of \$30.00 plus bank fees will be assessed for any returned checks; such checks must be claimed with cash before the vendor will be allowed to set up.
- *In addition to the rental amounts listed in the Vendor Agreement, each vendor must provide one or more raffle gifts with a total value of \$25 or more by no later than 4:00 p.m. on Friday.*

## BOOTH SETUP & SHOW HOURS

- You can set up your booth space on Friday, May 21<sup>st</sup> between 11:00am – 4:00pm. Saturday set-up **must** be prearranged with the club.
- All vendors are required to remain in the show hall, and open for business, during the advertised show hours, which are from 9:00am – 5:00pm both Saturday & Sunday.
- All vendors must confine themselves to the space assigned, unless given specific permission by the Show Manager to relocate or expand. All expansions and most relocation will be subject to additional fees. No relocations, load-in/load-out, or storage of items will be permitted during advertised show hours.

## SECURITY, INSURANCE & LIABILITY

Vendors must be self-insured against breakage, lost or stolen items. The show hall will be secured after show hours.

## BUSINESS LICENSES

The Washington State Department of Revenue requires that all vendors be registered with the state. This license must be displayed in the vendor booth for both days of the show. If you need a Washington State tax registration, please call (800) 647-7706. You may want to go to the WA website to look for forms for WA State tax identification numbers at the following URL: <http://www.dol.wa.gov/forms/700028.htm>

The City of Tukwila requires that any business doing work within the city limits obtain a Business License. However, if your business will be working LESS than 30 days in the City, you can request an "Application for a No-Fee Temporary License" by calling the City Clerk's office at 206-433-1800.

## SALES TAX

Regardless of your type of business license, you are reminded that you must collect Washington State Sales Tax on any items sold at our event. The City of Tukwila sales tax rate is **9.5%**.

## DIRECTIONS TO THE SHOW HALL



12424 42nd Avenue South  
Tukwila, WA 98168

**If you're coming Southbound on I-5** — Take Exit #156 (Tukwila/Interurban Ave). Turn **RIGHT** onto Interurban Ave. Proceed **NORTH**. At stop light at 42nd Ave S., turn **RIGHT**. Cross river. Community Center is immediately on your **RIGHT**.

**If you're coming Northbound on I-5** — Take Exit #156 (Tukwila/West Marginal Way). Take the Tukwila Exit; turn **LEFT** onto Interurban Ave. Move to the **RIGHT** lane. At stop light at 42nd Ave S., turn **RIGHT**. Cross river. Community Center is immediately on your **RIGHT**.

## OFFICIAL SHOW HOTEL

Red Lion Hotel-Seattle Airport  
18220 International Blvd  
Seattle, WA 98188

For reservations, phone 1-800-733-5466 by **May 7, 2010**. Mention "TECF" to get the group rate. After that, room requests will be at the hotel's prevailing rate based on availability. All rooms must be guaranteed with a credit card.

Located at Seattle Tacoma International Airport (SEA), the Red Lion Hotel-Seattle Airport is our show hotel. Room rate: **\$89.00**, which includes a full breakfast. Add \$15.00 per additional person in the room. Hotel parking complimentary. No pet fee if you are a member of the Red Lion R&R Club. Non-members pay a \$20.00 pet fee per stay. You can register for the Red Lion R&R Club free of charge at: <https://redlion.rdl.com/Account/HotelSignUp.aspx?ssl=true>.

The Red Lion Hotel Seattle Airport provides free shuttle to/from the airport.

# SPONSORSHIP OPPORTUNITIES

## 2010 Evergreen Cat Fanciers Spring Show

This event is a wonderful opportunity to promote your business or cattery to a new market.

**Deadline: Ad space must be reserved and camera-ready copy must be received on or before May 7, 2010  
Copy should be sent to [elaine@smokeycoons.com](mailto:elaine@smokeycoons.com)**

### SHOW SPONSORSHIP

This non-exclusive sponsorship provides a great opportunity to get your company's name and logo out in front of both the cat fancy and Seattle-area cat lovers. A show sponsorship is \$1000 and includes the following:

- Your company logo included in all printed & online advertising & publicity
- Mention of your company as a sponsor in all news stories and public service announcements.
- Your company's name and logo prominently displayed on the front page of the show's website as a sponsor.
- Free full-page ad, inside front cover or inside back cover, in the Exhibitors' Catalog (inside-cover locations are first-come, first served).
- Free full-page ad in Spectators' Guide.

### RING SPONSORSHIP

A great way to promote your business while helping to support the show!

A total of 16 ring sponsorships are available. Ring sponsorships are \$50 for one judge/session and include a free 1/2 page ad in the show catalog. Sponsor two judges/2 sessions (1 full day) for just \$85 total (a \$15 savings) and get a free full page ad in the show catalog. Sponsor 4 judges/for 4 sessions (2 full days) for just \$160.

You can also sponsor our Junior Ring for \$75; a Junior Exhibitor sponsorship includes everything included with a regular one-day ring sponsorship.

Sponsors receive the following:

- "This ring sponsored by..." credit on the ring sign
- A handsome 11" x 28" sponsorship banner on the wall behind the ring
- Listing (and link to your website) on the front page of this website
- Free business-card ad in Spectator's Guide
- Free ad in show catalog (1/2 page for 1-day sponsors; full page for 2-day sponsors)
- Acknowledgement in show catalog
- Acknowledgement on "Our Show Sponsors" poster in show hall
- Acknowledgement by judges before their finals (if they remember :-)

**Ring Sponsorship Judges** –Your rosette sponsorship options (first-come, first-served) are:

#### **Saturday AM Judges**

Jay Bangle (SP)  
Candy Jacobsen (SP)  
Barbara Kissinger (SP)  
Stephanie Smith (SP)

#### **Saturday PM Judges**

Jay Bangle (SP)  
Candy Jacobsen (SP)  
Barbara Kissinger (SP)  
Stephanie Smith (SP)

#### **Sunday AM Judges**

Phillipa Holmes (SP)  
Canie Brooks (SP)  
Lindsey Wright (SP)  
TBA (SP)

#### **Sunday PM Judges**

Phillipa Holmes (SP)  
Canie Brooks (SP)  
Lindsey Wright (SP)  
TBA (SP)

# 2010 VENDOR AGREEMENT

Business Name		
Contact Name		
Mailing Address		
City	State/Prov	Zip/Postal Code
Phone	Fax	
Email address		
Business Licenses (State/City)		
Brief description of your business/products		
Any special booth requirements <i>(for example, if you need to be against a wall rather than free-standing, if you need electricity, etc):</i>		

VENDOR SPACE DESCRIPTIONS <small>(spaces must be reserved by May 7, 2010)</small>	PRICE	Early Bird <small>(payment Rec'd by 4/1/10)</small>	HOW MANY	TOTAL
<b>Single Booth Space in Show Hall –</b> <small>10' X 10' space. (Note: 2 chairs are included. To order tables, see below.)</small>	\$75 each	\$71.25		
<b>Double Booth Space in Show Hall –</b> <small>10' X 20' space. (Note: up to 4 chairs are included. To order tables, see below.)</small>	\$125 each	\$118.75		
<b>Table - one 8' table</b>	\$10 per Table			
<b>Sub Total</b>				

SPONSOR SHIPS	PRICE	HOW MANY	TOTAL
<b>Show Sponsorship</b>	\$1000		
<b>Ring Sponsorship</b> Judge Preferences: _____ Judge Preferences: _____	\$50 one judge, 1 session; \$85 2 judges, 2 sessions \$160 4 judges, 4 sessions		
<b>Sub Total</b>			

The International Specialty Club will provide vendor booth space, and chairs. Tables are available (if applicable), on a space-available basis and as paid for above. The Club does not assume any other obligations, responsibilities, or liabilities. The Club reserves the right to refuse booth space to, or to eject, any vendor whose behavior has caused problems with exhibitors, spectators, or show management. Vendor space fees are non-refundable.

The undersigned Vendor agrees to abide by all terms and requirements listed in the included "VENDOR INFORMATION SHEET," as well as all terms set forth on this page. Vendor must provide all equipment, labor and fixtures beyond that stated in this agreement. All fees must be paid before vendor will be allowed to set up. In addition to paying any rental fees listed above, vendor agrees to provide the Club with one or more raffle prizes with **a total value of \$25 or more** by no later than 4:00 p.m. on Friday.

Additionally, the undersigned Vendor agrees to indemnify and hold the Club, the State of Washington, the City of Tukwila, the Tukwila Community Center, King County, and their respective members, agents, officers, servants and employees harmless from and against any claims relating directly or indirectly to the use by Vendor of the space allocated to Vendor; including, and without limitation, actions of the Vendor in setting up and tearing down Vendor's booth space and/or loss due to theft or breakage.

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Vendor Signature

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Date

**Return one signed copy of this Agreement and full payment to:**

Elaine Hawksworth-Weitz  
Vendor Coordinator  
International Specialty Club  
PO BOX 6065  
Edmonds, WA 98026

Please make check/money order payable to **International Specialty Club**, or send a **PayPal** payment to [treasurer@internationalspecialtyclub.org](mailto:treasurer@internationalspecialtyclub.org). A fee of \$30.00 plus bank fees will be assessed for any returned checks; such checks must be claimed with cash before the vendor will be allowed to set-up, or participate in events.